



Employee Update Regarding COVID-19 Pandemic Update and the Re-Opening Phase

MEMO

TO: Elite Staffing Employees
FROM: Elite Staffing Executive Team
DATE: May 28, 2020
RE: Covid-19 Pandemic Update and the Re-Opening Phase

Many states, including Illinois, have or will soon begin the process of gradually “re-opening” following the entry of “stay-at-home” or “shelter-in-place” orders. Elite’s Executive Team wants to take a moment to recognize our essential workers who have continued working as well as those workers who may be returning to work soon.

First, for those employees who have worked as “essential employees” during the Covid-19 pandemic, THANK YOU for your dedication and your commitment during this time. Your efforts helped ensure that others were able to get food and other items they needed during this difficult time.

And while states begin to re-open, Elite understands that the Covid-19 pandemic is far from over. We want to assure all our employees that Elite is still committed to the health and safety of our employees. Therefore, Elite will continue to monitor guidance from the CDC and other federal, state, and local public health agencies to help prevent the spread of Covid-19 at work.

We continue to ask all employees to please stay home if you feel sick and follow call-in procedures. Please also continue to follow CDC-recommended best hygiene practices, including frequent hand washing. Further details regarding these and other safety measures are available by contacting our corporate human resources department at hr@elitestaffinginc.com or visiting an Elite branch office near you.

Wishing you all good health,

The Elite Staffing Executive Team